

PRAIRIE HAVEN BOARD OF DIRECTORS MEETING

May 5, 2024

The Prairie Haven Board of Directors meeting was called to order at 10 a.m., May 5, 2024 in the Club Pavilion.

Board Members in attendance: Diane F., President, Nancy J., Vice President, Sharon O., Treasurer, John C., Secretary, Terry G., Director, Gayln G., Director, Jerry H., Director.

Diane called the meeting to order at 10:01 AM and expressed thanks to everyone who helped get camp ready for opening weekend, worked on the Pavilion and Clubhouse and especially thanked Dave for organizing the events of the weekend.

Sharon reviewed the club financials. She thanked all for their confidence in her as she is getting used to the QuickBooks system. She has developed a simplified financial report for members and to let her know if there is anything we may want her to add. This report was provided at the meeting. She highlighted a review of the repair expenses approved last year and asked if there were any questions.

She moved on to discuss the tax situation and noted that many already pay their local taxes. A meeting was scheduled for May 6th for Diane, Nancy and her to meet directly with the Appraiser. She also noted that after May 15th if dues and fees are not paid, gate codes would be removed and payment would be expected. This has been camp policy for a long time now. We do not do payment by card over the phone but are looking into Venmo as a payment option.

John informed the group that we currently have 112 full members with 10 single males and 4 single females as well as 7 Associate Memberships. He asked members to make sure their contact information was up to date as many do change in the off season and Sharon added that if property is transferred, taxes are not prorated and need to be arranged for between the transferring parties.

Nancy reminded folks to consider donating items to camp such as paper plates, bowls, 42- and 32-gallon trash bags, napkins, etc. and that a full list is posted in the office.

Gayln last year requested \$20,000 to be budgeted and work has begun during the off season on those projects with Terry coming down for a week and working on electrical needs, working on the Oasis and the Haven.

Jerry reported that we still need volunteers for cleaning and also passed along the request that all lots be clearly identified with lot numbers displayed in a clear spot. Currently these are found on the electrical boxes and asked if each lot owner would be responsible for procuring and placing those letters and numbers much like house numbers in a clearly visible location.

Diane responded that we have interviewed a few couples for host and maintenance with no takers. We have advertised in 6 sites. It was suggested that we consider hiring local, but maintenance really needs to be onsite. A cleaning volunteer list was suggested, and it was noted that each bathroom has a cleaning kit in them.

Terry spoke about camp improvements and has been doing some smaller projects but wants to go bigger. T1 and T2 could be taken out and replaced with two new spots. The Pavilion was originally designed to house a full kitchen instead of the clubhouse. He noted that we have a lot of talent at camp and suggested we consider turning the clubhouse into a staff laundry with storage and washer and dryer and move the bathrooms on the side near the pool to have 3-4 half baths there. The clubhouse does need a new electrical panel.

He is looking for 3-4 people to sit on a committee to help with the design of the Pavilion/Clubhouse renovations and would hope to have an operational plan by the end of the season to begin work next winter. Julie, Vicky and Alice offered to serve on the committee.

Dave said he is working on even more events for the season and is getting them on the Calendar. He expressed his thanks to all the volunteers including the potluck and a super fun Kentucky Derby celebration hosted by Michelle G. and crew!

Diane moved on to housekeeping issues and started by sharing once again because we still need to hear it that we need to shower with soap before using the pools or hot tub. Also that if we use the Clubhouse to please clean up after we do.

There will be a board up by the office to let people know who the board member on call is for that weekend. There should be your first point of contact if you need to discuss a board related issue. Board members will be taking turns doing this.

Troy reported that the camp project board is up by the office and has a new list every Monday. If it fits you then grab it and go. If you come up with something else, just let Troy know first as many times the order things get done is important and there may already be a plan in place.

He expressed his thanks repeatedly for all the help during the pre-camp opening and this weekend as well. There was so much help and we thank you all very much.

He added that we have made \$74 recycling aluminum cans and those collection points around camp will continue. He repeated the importance of showering with soap before using the pools or hot tub and added that magic erasers will be placed near the skimmers so when we are in them, we can do a little scubbin' while we are tubbin'.

The gravel tractor is fixed. Please remove metal from all items before placing them in the burn pile. No metal is to be thrown in the burn pile.

The activity pool is ready to go. The new pillow and liner on top made that possible. He continues to work on leaks around the camp due to old lines.

Diane added that having Broch trim trees at the end of the season helped a lot with branches during the recent storms. The tornado shelter sign is being removed for the container which will be used for storage. The official tornado shelter will be in the basement under the clubhouse.

Sharon mentioned that with lot rental you get water usage included. However, if you are going to do something special that uses extra water you may want to consider a small donation to cover those additional water costs.

She also added that the Annual Auction will be August 18th and Bill has committed to work with the auction. Our aim is to take what we did last year and make it even better. Consider watching for sales on items that might be good at auction.

Sharon informed us that some of our past IRS filings needed some corrections and that is being handled by the accountant we used last year.

Jim added from the floor that AANR Bulletin costs now and that the AANR Elections are coming up.

Nothing further from the floor.

Diane reminded everyone to be thinking about elections this coming October. The positions on the ballot are President (2 year), Secretary (2 year), and one 3 year Director.

The meeting was adjourned at 11:00 am.

Board Member and Staff Reports

President Diane F.

Vice President Nancy J.

Treasurer Sharon O.

Secretary John C.

Jerry H.

Gayln G.

Terry G.

Member Reports

Troy, Grounds

Dave, Activities Coordinator